

St Mary's PTFA

16/06/2010

1. Welcome

Leanne Oxley (LO) welcomed everybody to the meeting.

Also present: Jayne, Jenny, Kasia, Lisa, Mary, Natasha and Steve

2. Recent Events

- Flyers have been given to the new parents in reception about the PTFA and its activities
- Just over £100 was raised at the family day event
- The Easter Fair raised around £570
- £127 has been taken from the funds for the Y6 leavers t-shirts, the school already has enough bibles left over from last year so the PTFA will not need to consider contributing to this
- It was agreed that new book bags for reception children should come out of PTFA. Leanne will contact Mrs Heaver to let her know this has been agreed

[Action: Leanne]

- The school would like the PTFA to pay for a new sound system for the hall, which would benefit all children across the school. A quote has already been provided by a specialist school provider but it was agreed that we would also get a quote from East Midland Sound based in Grantham. Leanne's father in law is looking into this and Leanne will contact Mrs Heaver to let her know that the PTFA is willing to fund this up to £1000.

[Action: Leanne]

- It was agreed that we will move away from Yorkshire Bank, predominantly because they no longer take cash over the counter. Lisa suggested Natwest as she works there and that she would be happy to be Vice-Treasurer. Kasia and Lisa to look into this. Alternatively, Barclays was suggested.

[Action: Lisa/Kasia]

3. Sports Day

Jayne summarised as follows:

- Joanne Swinbourne is organising the BBQ, Lisa suggested if more supplies needed Cleaver Meats on the market offered good quality and value.
- A risk assessment will need to be written **[Action: Leanne]**
- Teas and Coffees will be served in the hall
- Sarah Patton is borrowing a freezer so ice lollies can be sold
- Martin McCann and Mary Culhane will acquire goods from Mars for children's treats after the races **[Action: Mary]**
- Donations will be asked for from parents for the cake, second hand uniform and toy stall
- Jay Charles is checking the donation box in reception daily
- Leanne will organise a lucky dip stall **[Action: Leanne]**
- Further stalls will include: wine and water, penalty shoot out, netball, beanbag and ladder
- A lucky programme is being produced as a souvenir of the day, the front page has been designed by running a competition in Year 6. It was agreed that the cost should be £1. Leanne agreed to come up with a children's page. Numbers will be drawn at the end of the day. **[Action: Leanne]**
- Prizes for the lucky numbers are potentially: Voucher for Sorrentos, toy from Westgate Gallery (Jayne to source); hamper, Guildhall Arts Centre voucher (Jenny to source); Champagne from Lisa. Lisa will also ask the business team to see if any of the banks business customers may like to donate: **[Action: Jayne, Jenny, Lisa]**
- Jayne will write a letter to McDonalds to request one of their ice buckets **[Action: Jayne]**
- Coke /Lemonade to be purchased for adults **[Action: ?]**
- A number of helpers had come forward, but more were always useful

4. Sports Day timetable and general running

The BBQ will run from 12. It was agreed that the stall will run from 1230 to give parents to have picnics with their children. Setting up will be from 1030.

Jayne will produce a list of stalls and rotas.

[Action: Jayne]

Lisa will lend the PTFA a paddling pool for hook a duck.

[Action: Lisa]

5. AOB

Ideas for future activities included a quiz night, guess the weight of the cake at the Christmas fair and a bring a course food night. The next meeting of the PTFA will take place after Sports Day.